

O'neal Car Care Center

Employment Form: This web page is maintained by O'neal Car Care. O'neal Car Care establish their own human resources policies and make their employment decisions based on information helpful to them in operating their business.

First Name: _____ Middle Initial: _____ Last Name: _____
 Present Address: _____ Apartment Number: _____
 City: _____ State: _____ Zip Code: _____
 Permanent Address: _____ Apartment Number: _____
 City: _____ State: _____ Zip Code: _____
 Phone Number: _____ Cell Phone Number: _____ Email: _____

Employment Position Desired: Secretary Apprentice Technician Service Writer Salard Desired: _____
 Are you employed: Yes No If so, may we inquire of your present employer? Yes No

Name & Location of School	Years Attended	Did You Graduate?	Subject Studied
High School _____			
College _____			
Trade, business or Correspondence School. _____			

General Information: _____
 Do you have a clean driving record. Yes No If no explain: _____

 Important goals in life: _____
 Leisure Activity Preserence: _____

List below your most recent employers, beginning with he most recent one.

Company: _____ Job Tile: _____
 Address: _____ Supervisor: _____
 Phone Number: _____ Salary: _____ Dated Started: _____ Date Left: _____
 Reason for leaving: _____

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 Address: _____ Supervisor: _____
 Phone Number: _____ Salary: _____ Dated Started: _____ Date Left: _____
 Reason for leaving: _____

References (Please do not use family members):

Name	Relation	Phone Number	Years Known
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please read carefully the section below before signing

I certify that I have read and fully completed this form and that the information contained herin is correct to the best of my knowledge. I understand that any omission or false information is grounds for dismissal. I authorize the references listed on this application to give O'neal Car Care any and all information concerning my previous employment and pertinent information the may have, personal and otherwise. I understand that as a part of the procedure for my employment application and investigative consumer report may be made by O'neal Car Care concerning my character, general reputation, personal characteristics and mode of living. O'neal Car Care is an Equal Opportunity Employer. Various federal, state, and local laws prohibit distrimination on account of race, color, religion, sex, age, national origin, disability or veterans status. It is this O'neal Car Care's responsibility to comply fully with these laws, as applicable.

Completing this field is required for your application to be considered. I acknowledge that I am applying for employment with O'neal Car Care.

Signature: _____ Date: _____